

## MINUTES OF THE BOARD OF TRUSTEES March 29, 2017

The regular meeting of the Board of Trustees, which was held in the Conference Room at the Water District Office Building, 92 Main Street, Kennebunk, was called to order by President Richard Littlefield at 2:00 pm. Trustees Tom Oliver, Jim Burrows and Bob Emmons attended along with Superintendent Norm Labbe, Assistant Superintendent Scott Minor, Treasurer Wayne Brockway, Distribution Manager Keith Archibald, Accountant Cathy McLeod, Facilities Manager Rob Weymouth, Filtration Plant Manager Bill Snyder, Technical Services Manager Don Gobeil and Administrative Assistant Cindy Rounds.

### Minutes – February 22, 2017 Meeting

On a motion by Mr. Burrows, seconded by Mr. Emmons, it was unanimously voted to approve the Minutes of the February 22, 2017 meeting as written.

### Public Comment

There was no public comment.

### Treasurer's Report

The Treasurer outlined the 2016 year-end pre-audit financial report. He reported that the year-end total revenues were \$7,192,026, approximately \$2,000 less than estimated. Total costs and expenses costs were \$5,801,534, approximately \$11,000 less than estimated. He compared the past three year end results which indicated that the 2016 net income of \$721,911 was more than the 2014 and 2015 net incomes combined. Total assets at year-end were \$50,339,631. A total of 169 System Development Charge fees (134 in 2015) were collected in 2016 for a grand total of \$337,325.91 (\$167,144.08 in 2015) that resulted in a net total of \$331,470.51 (\$145,817.13 in 2015) after billed/refunded adjustments of \$45,858.70 (\$21,330.23 in 2015). He noted that the 14-year average of new yearly SDC customers is 172.

The Treasurer presented the actual versus budget comparison for 2016 operating revenues. Year-to-date annual metered account revenues were \$4,375,174, indicating a 7.7% favorable budget variance of \$311,956 and a 5.5% increase in billed usage. Seasonal metered account revenues totaled \$1,511,966, indicating a 9.1% favorable budget variance of \$126,377 and a 1.2% increase in billed usage. Total metered revenues were \$5,887,140, indicating an 8.0% favorable budget variance of \$438,333 and a 4.6% increase in billed usage.

The Treasurer reported that since the audit of the District's 2016 financial statements is nearly complete, the Trustees may now appropriate funds into the Watershed Protection Fund. Based on the current calculations, the formula would allow \$323,268 to be appropriated. The Treasurer noted that the current balance in the Watershed Protection Fund is approximately \$621,000. This appropriation would bring the fund balance up to approximately \$944,000.

On a motion by Mr. Oliver, seconded by Mr. Burrows, it was unanimously voted to approve the 2016 year-end pre-audit financial report.

On a motion by Mr. Burrows, seconded by Mr. Littlefield, it was unanimously voted to appropriate an amount of up to \$323,268 to the Watershed Protection Fund.

The Treasurer presented the actual versus budget comparison for February operating revenues. Year-to-date annual metered account revenues through February were \$465,389, indicating a 5.9% favorable budget variance of \$25,788. Seasonal metered account revenues totaled \$78,741, indicating a 17.9% favorable budget variance of \$11,976. Total metered revenues were \$544,130, indicating a 7.5% favorable budget variance of \$37,764.

The Accountant outlined the summary she compiled of the completed 2016 Capital budget. The multi-page document summarized the expenditures completed on the approved 2016 Capital budget. The Superintendent noted that this is the first such comprehensive report for a complete budget year and provided a further overview of the summary. Periodic updates of the current year capital budget expenditures will be provided using the new format to track spending projections.

#### Monthly Water Production Report

The Assistant Superintendent presented the monthly charts for water production, liquid precipitation, groundwater production and surface water versus groundwater production for February. He added that the most of the service territory is still considered to be moderately dry based on the U.S. Drought Monitor (U.S. Department of Agriculture) despite the 9.31" of rain in February. Based on monitoring wells for the Merriland River well and Kennebunk River well, the aquifer has recharged up to approximately 92% of its capacity. A preview into March production totals indicated an increase of 3.8" above 2016 through the first 28 days.

#### Seasonal Main Replacement – Parson's Beach Road, Kennebunk

The Technical Services Manager reported that this 3,600' seasonal main replacement was underway before a quick freeze produced two feet of frost, halting further progress. He estimated that there is approximately 500' of pipe remaining to be installed, which should be completed by week's end.

The Superintendent reported that easements are being received from the property owners abutting this private road.

#### Main Replacement – Shore Road, Ogunquit

The Technical Services Manager reported that the final design has been completed for the final phase of this main replacement and that test borings were conducted along the project area indicating no ledge is present. He summarized the material bids that were submitted, citing that Ferguson Waterworks was the low bidder at \$45,152.94. Other bids included EJ Prescott (\$49,787.84), Maine Waterworks Supply (\$50,325.82) and Vellano Brothers, Inc. (\$57,153.00). He indicated that work is expected to commence within the next week, weather depending.

### Main Extension – Sandpiper Lane, Kennebunkport

The Technical Services Manager reported that the roads in this area are posted (prohibiting heavy loads) and there has not been any activity on this project since a previous (weather and ledge) delay.

### Office Renovation Project

The Treasurer summarized the progress of the renovation project since the last meeting, which included the telephone/electrical wiring reinstallation, furniture delivery, construction of the customer counter and counter top installation. He estimated that the project will be completed in a few weeks.

### Kennebunk River Well

The Superintendent reported that the monitoring wells near the Kennebunk River Well adjacent to the Stone Farm continue to be studied to track any increase/decrease in the level of perfluorinated compounds (PFCs). The District continues to work closely with the Drinking Water Program and the Department of Environmental Protection as they review the scope and potential remediation of the PFC contamination. A simple pilot study to determine the effectiveness of one brand of granular activated carbon to remove the PFCs is currently underway. Another pilot study that will commence in the near future will utilize several different granular activated carbon products to more accurately determine how much life can be expected from each carbon product. The District is applying for a matching grant (of up to \$10,000) to undertake the second study.

### Conversion to Chloramination

The Superintendent summarized the recent social media activity resulting from misleading information being circulated within a local social media group regarding the safety of mono chloramines as a drinking water disinfectant. Two District employees responded to the misinformation by posting clear and accurate information on the social media site. The social media chatter has since ceased. The District has also updated its website with additional information on chloramination which it plans to reintroduce as a secondary disinfectant this April.

### Route 1, Arundel – Leak along 20" Main

The Assistant Superintendent outlined the events that led to the discovery and repair of a leak along the 20" main on Route One in Arundel. He noted that the leak was located at a hydrant branch installed in 1979 where the bonnet bolts on the 6" valve had corroded. The Technical Services Manager noted that hydrant branches were installed every 1,000 feet to Biddeford and that there is a potential for additional failures similar to this.

SRF Main Replacement – Green Street, Kennebunkport

The Assistant Superintendent reported that this SRF project will be undertaken in conjunction with the Ted Berry Company, who will be utilizing the pipe bursting method to replace this pre-1920s 6" cast iron main with 8" HDPE.

Spring 2017 Spring Flushing Program

The Assistant Superintendent reported that the Spring 2017 Flushing Program is scheduled to commence in Wells on April 10<sup>th</sup>, when chloramination goes on line.

Declaration of Intent and Borrowing Resolutions for 2017 SRF Projects

The Treasurer gave an overview of the Declaration of Intent and Borrowing Resolutions for each of the approved and potential to be approved 2017 SRF projects

On a motion by Mr. Oliver, seconded by Mr. Burrows, it was unanimously voted to adopt the following Declarations of Official Intent:

WHEREAS, the Kennebunk, Kennebunkport and Wells Water District, Maine (the "Issuer") has proceeded with a public water facility project consisting of the costs associated with the design, construction and equipping of the **Green Street Water Main Replacement Project** in Kennebunkport (the "Project");

WHEREAS, the Issuer intends to finance the cost of the Project through the issuance of tax exempt bonds (the "Obligations");

WHEREAS, the costs of the Project have increased since the original approval of the Project;

WHEREAS, the Issuer has authorized additional debt to fund the increased costs of the Project

WHEREAS, the Issuer anticipates making certain expenditures with respect to the Project prior to the issuance of the Obligations;

WHEREAS, the Issuer intends to allocate certain proceeds of the Obligations to reimburse the Issuer for any such expenditures made with respect to the Project; and

WHEREAS, Treasury Regulation Section 1.150-2 requires that the Issuer declare its official intent to reimburse any expenditure with respect to the Project no later than sixty (60) days after the payment of such expenditures;

NOW THEREFORE, the Issuer does hereby declare its official intent as follows:

1. Declaration of Intent. This declaration is a Declaration of Official Intent under Treasury Regulation Section 1.150-2. The Issuer intends to reimburse any expenditure made on the Project with the proceeds of the Obligations. All expenditures to be reimbursed will be made prior to the date of the issuance of the Obligations.

2. Intention to Reimburse. On the date hereof, the Issuer reasonably expects to reimburse its expenditures made with respect to the Projects from the proceeds of the Obligations.

3. General Description of Property to Which Reimbursement Relates. The following is a general functional description of the type of property for which the expenditures to be reimbursed are paid: Public water system infrastructure improvements.

4. Statement of Expected Debt. The maximum principal amount of debt expected to be issued for the Project is \$163,620.

5. Identification of Source of Funds. Expenditures made on the Projects shall be paid from the Issuer's general funds.

6. Public Availability of Official Intent. This Declaration of Official Intent shall be maintained as a public record of the Issuer and shall be maintained and otherwise supervised by the Clerk of the Issuer. This Declaration of Intent shall be continuously available for public inspection at the office of the Clerk during normal business hours of the Issuer until the date of the issuance of the Obligation.

7. Reimbursement Period. The Issuer intends to reimburse expenditures made with respect to the Projects within three (3) years of the later of the date on which the expenditure was paid or the date on which the Projects are placed in service. Moreover, the Issuer intends that any expenditure to be reimbursed will be a capital expenditure as defined in Treasury Regulation Section 1.150-(b).

8. Reasonableness Standard for Declaring Official Intent. The Issuer believes that this Declaration of Official Intent is consistent with its budgetary and financial circumstances. None of the expenditures on the Project have been budgeted by the Issuer or otherwise provided for by reserves or other long-term holdings established by the Issuer. Moreover, the Issuer has not developed a pattern of failing to reimburse expenditures subject to other Declarations of Official Intent.

9. Miscellaneous Restrictions. This Issuer intends that none of the proceeds from the Obligation shall be used directly or indirectly in violation of the "anti-abuse rules" set forth in Treasury Regulation Section 1.150-2(h).

10. Authority of Declaration. This Declaration of Official Intent is adopted pursuant to Project approval duly adopted by the legislative body of the Issuer.

WHEREAS, the Kennebunk, Kennebunkport and Wells Water District, Maine (the "Issuer") has proceeded with a public water facility project consisting of the costs associated with the design, construction and equipping of the **Parson's Beach Road Water Main Replacement Project** in Kennebunk (the "Project");

WHEREAS, the Issuer intends to finance the cost of the Project through the issuance of tax exempt bonds (the "Obligations");

WHEREAS, the costs of the Project have increased since the original approval of the Project;

WHEREAS, the Issuer has authorized additional debt to fund the increased costs of the Project

WHEREAS, the Issuer anticipates making certain expenditures with respect to the Project prior to the issuance of the Obligations;

WHEREAS, the Issuer intends to allocate certain proceeds of the Obligations to reimburse the Issuer for any such expenditures made with respect to the Project; and

WHEREAS, Treasury Regulation Section 1.150-2 requires that the Issuer declare its official intent to reimburse any expenditure with respect to the Project no later than sixty (60) days after the payment of such expenditures;

NOW THEREFORE, the Issuer does hereby declare its official intent as follows:

1. Declaration of Intent. This declaration is a Declaration of Official Intent under Treasury Regulation Section 1.150-2. The Issuer intends to reimburse any expenditure made on the Project with the proceeds of the Obligations. All expenditures to be reimbursed will be made prior to the date of the issuance of the Obligations.

2. Intention to Reimburse. On the date hereof, the Issuer reasonably expects to reimburse its expenditures made with respect to the Projects from the proceeds of the Obligations.

3. General Description of Property to Which Reimbursement Relates. The following is a general functional description of the type of property for which the expenditures to be reimbursed are paid: Public water system infrastructure improvements.

4. Statement of Expected Debt. The maximum principal amount of debt expected to be issued for the Project is \$187,860.

5. Identification of Source of Funds. Expenditures made on the Projects shall be paid from the Issuer's general funds.

6. Public Availability of Official Intent. This Declaration of Official Intent shall be maintained as a public record of the Issuer and shall be maintained and otherwise supervised by the Clerk of the Issuer. This Declaration of Intent shall be continuously available for public inspection at the office of the Clerk during normal business hours of the Issuer until the date of the issuance of the Obligation.

7. Reimbursement Period. The Issuer intends to reimburse expenditures made with respect to the Projects within three (3) years of the later of the date on which the expenditure was paid or the date on which the Projects are placed in service. Moreover, the Issuer intends that any expenditure to be reimbursed will be a capital expenditure as defined in Treasury Regulation Section 1.150-(b).

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9. Miscellaneous Restrictions. This Issuer intends that none of the proceeds from the Obligation shall be used directly or indirectly in violation of the "anti-abuse rules" set forth in Treasury Regulation Section 1.150-2(h).

10. Authority of Declaration. This Declaration of Official Intent is adopted pursuant to Project approval duly adopted by the legislative body of the Issuer.

WHEREAS, the Kennebunk, Kennebunkport and Wells Water District, Maine (the "Issuer") has proceeded with a public water facility project consisting of the costs associated with the design, construction and equipping of **Automated Metering Infrastructure Implementation Phase II Project** (the "Project");

WHEREAS, the Issuer intends to finance the cost of the Project through the issuance of tax exempt bonds (the "Obligations");

WHEREAS, the costs of the Project have increased since the original approval of the Project;

WHEREAS, the Issuer has authorized additional debt to fund the increased costs of the Project

WHEREAS, the Issuer anticipates making certain expenditures with respect to the Project prior to the issuance of the Obligations;

WHEREAS, the Issuer intends to allocate certain proceeds of the Obligations to reimburse the Issuer for any such expenditures made with respect to the Project; and

WHEREAS, Treasury Regulation Section 1.150-2 requires that the Issuer declare its official intent to reimburse any expenditure with respect to the Project no later than sixty (60) days after the payment of such expenditures;

NOW THEREFORE, the Issuer does hereby declare its official intent as follows:

1. Declaration of Intent. This declaration is a Declaration of Official Intent under Treasury Regulation Section 1.150-2. The Issuer intends to reimburse any expenditure made on the Project with the proceeds of the Obligations. All expenditures to be reimbursed will be made prior to the date of the issuance of the Obligations.

2. Intention to Reimburse. On the date hereof, the Issuer reasonably expects to reimburse its expenditures made with respect to the Projects from the proceeds of the Obligations.

3. General Description of Property to Which Reimbursement Relates. The following is a general functional description of the type of property for which the expenditures to be reimbursed are paid: Public water system infrastructure improvements.

4. Statement of Expected Debt. The maximum principal amount of debt expected to be issued for the Project is \$519,140.

5. Identification of Source of Funds. Expenditures made on the Projects shall be paid from the Issuer's general funds.

6. Public Availability of Official Intent. This Declaration of Official Intent shall be maintained as a public record of the Issuer and shall be maintained and otherwise supervised by the Clerk of the Issuer. This Declaration of Intent shall be continuously available for public inspection at the office of the Clerk during normal business hours of the Issuer until the date of the issuance of the Obligation.

7. Reimbursement Period. The Issuer intends to reimburse expenditures made with respect to the Projects within three (3) years of the later of the date on which the expenditure was paid or the date on which the Projects are placed in service. Moreover, the Issuer intends that any expenditure to be reimbursed will be a capital expenditure as defined in Treasury Regulation Section 1.150-(b).

8. Reasonableness Standard for Declaring Official Intent. The Issuer believes that this Declaration of Official Intent is consistent with its budgetary and financial circumstances. None of the expenditures on the Project have been budgeted by the Issuer or otherwise provided for by reserves or other long-term holdings established by the Issuer. Moreover, the Issuer has not developed a pattern of failing to reimburse expenditures subject to other Declarations of Official Intent.

9. Miscellaneous Restrictions. This Issuer intends that none of the proceeds from the Obligation shall be used directly or indirectly in violation of the "anti-abuse rules" set forth in Treasury Regulation Section 1.150-2(h).

10. Authority of Declaration. This Declaration of Official Intent is adopted pursuant to Project approval duly adopted by the legislative body of the Issuer.

WHEREAS, the Kennebunk, Kennebunkport and Wells Water District, Maine (the "Issuer") has proceeded with a public water facility project consisting of the costs associated with the design, acquisition, construction and equipping of **submersible mixers in four (4) water storage tanks project** (the "Project");

WHEREAS, the Issuer intends to finance the cost of the Project through the issuance of tax exempt bonds (the "Obligations");

WHEREAS, the costs of the Project have increased since the original approval of the Project;

WHEREAS, the Issuer has authorized additional debt to fund the increased costs of the Project  
WHEREAS, the Issuer anticipates making certain expenditures with respect to the Project prior to the issuance of the Obligations;

WHEREAS, the Issuer intends to allocate certain proceeds of the Obligations to reimburse the Issuer for any such expenditures made with respect to the Project; and

WHEREAS, Treasury Regulation Section 1.150-2 requires that the Issuer declare its official intent to reimburse any expenditure with respect to the Project no later than sixty (60) days after the payment of such expenditures;

NOW THEREFORE, the Issuer does hereby declare its official intent as follows:

1. Declaration of Intent. This declaration is a Declaration of Official Intent under Treasury Regulation Section 1.150-2. The Issuer intends to reimburse any expenditure made on the Project with the proceeds of the Obligations. All expenditures to be reimbursed will be made prior to the date of the issuance of the Obligations.

2. Intention to Reimburse. On the date hereof, the Issuer reasonably expects to reimburse its expenditures made with respect to the Projects from the proceeds of the Obligations.

3. General Description of Property to Which Reimbursement Relates. The following is a general functional description of the type of property for which the expenditures to be reimbursed are paid: Public water system infrastructure improvements.

4. Statement of Expected Debt. The maximum principal amount of debt expected to be issued for the Project is \$67,670.

5. Identification of Source of Funds. Expenditures made on the Projects shall be paid from the Issuer's general funds.

6. Public Availability of Official Intent. This Declaration of Official Intent shall be maintained as a public record of the Issuer and shall be maintained and otherwise supervised by the Clerk of the Issuer. This Declaration of Intent shall be continuously available for public inspection at the office of the Clerk during normal business hours of the Issuer until the date of the issuance of the Obligation.

7. Reimbursement Period. The Issuer intends to reimburse expenditures made with respect to the Projects within three (3) years of the later of the date on which the expenditure was paid or the date on which the Projects are placed in service. Moreover, the Issuer intends that any expenditure to be reimbursed will be a capital expenditure as defined in Treasury Regulation Section 1.150-(b).

8. Reasonableness Standard for Declaring Official Intent. The Issuer believes that this Declaration of Official Intent is consistent with its budgetary and financial circumstances. None of the expenditures on the Project have been budgeted by the Issuer or otherwise provided for by reserves or other long-term holdings established by the Issuer. Moreover, the Issuer has not developed a pattern of failing to reimburse expenditures subject to other Declarations of Official Intent.

9. Miscellaneous Restrictions. This Issuer intends that none of the proceeds from the Obligation shall be used directly or indirectly in violation of the "anti-abuse rules" set forth in Treasury Regulation Section 1.150-2(h).

10. Authority of Declaration. This Declaration of Official Intent is adopted pursuant to Project approval duly adopted by the legislative body of the Issuer.

On a motion by Mr. Oliver, seconded by Mr. Burrows, it was unanimously voted to authorize the issuance of water revenue bonds as follows:



VOTED: That under and pursuant to the provisions of Title 35-A, Section 907 of the Maine Revised Statutes, as amended and supplemented to date, and the Charter of the Kennebunk, Kennebunkport and Wells Water District (the "District"), a public water facility improvement project consisting of the design, construction and equipping of the **Green Street Water Main Replacement Project** in Kennebunkport (the "Project"), is hereby approved; and

That a sum not to exceed \$163,620 is hereby appropriated to provide for the costs of the Project (this appropriation was included in the 2017 CIP Budget approved on November 30, 2016); and

To fund said appropriation, the Treasurer and the President of the Board of Trustees are hereby authorized to issue, at one time or from time to time, bonds, notes or other evidences of indebtedness of the District (the "securities"), including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$163,620 and the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), place(s) of payment call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefor, and to provide for the sale thereof, is hereby delegated to the Treasurer and the President of the Board of Trustees.

VOTED: That under and pursuant to the provisions of Title 35-A, Section 907 of the Maine Revised Statutes, as amended and supplemented to date, and the Charter of the Kennebunk, Kennebunkport and Wells Water District (the "District"), a public water facility improvement project consisting of the design, construction and equipping of the **Parson's Beach Road Water Main Replacement Project** in Kennebunk (the "Project"), is hereby approved; and

That a sum not to exceed \$187,860 is hereby appropriated to provide for the costs of the Project (this appropriation was included in the 2017 CIP Budget approved on November 30, 2016); and

To fund said appropriation, the Treasurer and the President of the Board of Trustees are hereby authorized to issue, at one time or from time to time, bonds, notes or other evidences of indebtedness of the District (the "securities"), including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$187,860 and the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), place(s) of payment call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefor, and to provide for the sale thereof, is hereby delegated to the Treasurer and the President of the Board of Trustees.

VOTED: That under and pursuant to the provisions of Title 35-A, Section 907 of the Maine Revised Statutes, as amended and supplemented to date, and the Charter of the Kennebunk, Kennebunkport and Wells Water District (the "District"), a public water facility improvement project consisting of the design, construction and equipping of the **Automated Metering Infrastructure Implementation Phase II Project** (the "Project"), is hereby approved; and

That a sum not to exceed \$519,140 is hereby appropriated to provide for the costs of the Project (this appropriation was included in the 2017 CIP Budget approved on November 30, 2016); and

To fund said appropriation, the Treasurer and the President of the Board of Trustees are hereby authorized to issue, at one time or from time to time, bonds, notes or other evidences of indebtedness of the District (the "securities"), including temporary notes in anticipation of the sale

thereof, in an aggregate principal amount not to exceed \$519,140 and the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), place(s) of payment call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefor, and to provide for the sale thereof, is hereby delegated to the Treasurer and the President of the Board of Trustees.

VOTED: That under and pursuant to the provisions of Title 35-A, Section 907 of the Maine Revised Statutes, as amended and supplemented to date, and the Charter of the Kennebunk, Kennebunkport and Wells Water District (the "District"), a public water facility improvement project consisting of the design, acquisition, construction and equipping of the **submersible mixers in four (4) water storage tanks project** (the "Project"), is hereby approved; and

That a sum not to exceed \$67,670 is hereby appropriated to provide for the costs of the Project (this appropriation was included in the 2017 CIP Budget approved on November 30, 2016); and

To fund said appropriation, the Treasurer and the President of the Board of Trustees are hereby authorized to issue, at one time or from time to time, bonds, notes or other evidences of indebtedness of the District (the "securities"), including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$67,670 and the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), place(s) of payment call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefor, and to provide for the sale thereof, is hereby delegated to the Treasurer and the President of the Board of Trustees.

#### Proposed Reorganization of Certain Technical Services Functions

The Superintendent described the proposed reorganization of the workload in the areas of distribution system inspection, record creation and maintenance and GIS functions as a result of several upcoming retirements. The reorganization will create an additional employee position (Engineering Technician). A job description for Engineering Technician is being developed to reflect the reorganized workload.

#### Other Business

- An inquiry was made regarding a memorial tribute for former Superintendent Dave Sweet to be included in the Board of Trustees' Minutes book. The Superintendent will draft some language and distribute it for the Board's consensus at the next meeting.
- Open House/May Day Celebration – This year's event will be held on Saturday, May 6<sup>th</sup> from 9:00a to 2:00p.
- AMI Meters – To date, 1,680 new AMI meters have been installed; 185 in March. The rate of installations will increase once the summer accounts have been activated.
- The May 31, 2017 Board of Trustees' meeting will be held at the Filtration Plant, 135 York Street, Kennebunk.

Next Meeting

The next meeting of the Board of Trustees will be held on Thursday, April 27, 2017 in the Conference Room at 2:00 pm.

Adjournment

On a motion by Mr. Oliver, seconded by Mr. Burrows, it was unanimously voted to adjourn the March 29, 2017 meeting at 3:17 pm.

A handwritten signature in blue ink, reading "Wayne A. Brockway". The signature is written in a cursive style with a large, prominent initial "W".

Wayne A. Brockway, Clerk