

MINUTES OF THE BOARD OF TRUSTEES
ANNUAL MEETING
June 29, 2017

The Annual Meeting of the Board of Trustees, which was held in the Conference Room at the Office Complex, 92 Main Street, Kennebunk, was called to order by President Richard Littlefield at 3:11 pm. Trustees Tom Oliver, Bob Emmons and Jim Burrows attended along with Superintendent Norm Labbe, Assistant Scott Minor, Treasurer Wayne Brockway, Accountant Cathy McLeod, Plant Manager Bill Snyder, Technical Services Manager Don Gobeil and Administrative Assistant Cindy Rounds.

Acceptance of Robert Emmons's Certificate of Election from the Town of Kennebunk

On a motion by Mr. Oliver, seconded by Mr. Burrows, it was voted to accept the Certificate of Election for Robert Emmons's reelection to the Board of Trustees as the Kennebunk representative. Mr. Emmons abstained, all others in favor.

Election of President of the Board of Trustees

On a motion by Mr. Oliver, seconded by Mr. Emmons, it was voted to elect James Burrows as President of the Board of Trustees for the upcoming year. Mr. Burrows abstained, all others in favor.

Election of Vice President of the Board of Trustees

On a motion by Mr. Burrows, seconded by Mr. Emmons, it was voted to elect Thomas Oliver as Vice President of the Board of Trustees for the upcoming year. Mr. Oliver abstained, all others in favor.

Authorization for the Superintendent to Assume and Discharge the Duties of the Treasurer in the absence of the Treasurer

On a motion by Mr. Burrows, seconded by Mr. Oliver, it was unanimously voted to authorize the Superintendent to assume and discharge the duties of the Treasurer in the absence of the Treasurer.

Authorization for the Assistant Superintendent to Assume and Discharge the Duties of the Clerk in the absence of the Clerk

On a motion by Mr. Burrows, seconded by Mr. Oliver, it was unanimously voted to authorize the Assistant Superintendent to assume and discharge the duties of the Clerk in the absence of the Clerk.

Authorization for the Assistant Superintendent to Assume and Discharge the Duties of the Superintendent in the absence of the Superintendent

On a motion by Mr. Burrows, seconded by Mr. Oliver, it was unanimously voted to authorize the Assistant Superintendent to assume and discharge the duties of the Superintendent in the absence of the Superintendent.

Authorization for the Treasurer to Assume and Discharge the Duties of the Superintendent in the absence of the Superintendent and Assistant Superintendent

On a motion by Mr. Burrows, seconded by Mr. Littlefield, it was unanimously voted to authorize the Treasurer to assume and discharge the duties of the Superintendent in the absence of the Superintendent and Assistant Superintendent.

Annual Reappointment of a Trustee Representative on the District's Investment Committee

On a motion by Mr. Burrows, seconded by Mr. Emmons, it was voted to reappoint Thomas Oliver to the District's Investment Committee as the Trustee Representative. Mr. Oliver abstained, all others in favor.

Adjournment

On a motion by Mr. Burrows, seconded by Mr. Oliver, it was unanimously voted to adjourn the Annual Meeting at 3:15 pm.


Wayne A. Brockway, Clerk