

MINUTES OF THE BOARD OF TRUSTEES
ANNUAL MEETING
July 29, 2020

The Annual Meeting of the Board of Trustees, which was held (via Zoom) in the Conference Room at the Office Complex, 92 Main Street, Kennebunk, was called to order by President Bob Emmons at 3:13 pm. Trustees Jim Burrows, Tom Oliver and Fred Lynk attended along with Superintendent Steve Cox, Assistant Superintendent Scott Minor, Treasurer Wayne Brockway, Distribution Manager Keith Archibald, GIS/Asset Management Coordinator Justin Richardson, Facilities Manager Rob Weymouth, Plant Manager Bill Snyder, Accountant Cathy McLeod, District Engineer Jamie Paschal and Administrative Assistant Cindy Rounds.

Election of President of the Board of Trustees

On a motion by Trustee Oliver, seconded by Trustee Lynk, it was voted to elect Jim Burrows as President of the Board of Trustees for the upcoming year. Trustee Burrows abstained, all others in favor.

Election of Vice President of the Board of Trustees

On a motion by Trustee Oliver, seconded by Trustee Burrows, it was voted to elect Fred Lynk as Vice President of the Board of Trustees for the upcoming year. Trustee Lynk abstained, all others in favor.

Authorization for the Superintendent to Assume and Discharge the Duties of the Treasurer in the absence of the Treasurer

On a motion by Trustee Burrows, seconded by Trustee Oliver, it was unanimously voted to authorize the Superintendent to assume and discharge the duties of the Treasurer in the absence of the Treasurer.

Authorization for the Assistant Superintendent to Assume and Discharge the Duties of the Clerk in the absence of the Clerk

On a motion by Trustee Lynk, seconded by Trustee Burrows, it was unanimously voted to authorize the Assistant Superintendent to assume and discharge the duties of the Clerk in the absence of the Clerk.

Authorization for the Assistant Superintendent to Assume and Discharge the Duties of the Superintendent in the absence of the Superintendent

On a motion by Trustee Burrows, seconded by Trustee Oliver, it was unanimously voted to authorize the Assistant Superintendent to assume and discharge the duties of the Superintendent in the absence of the Superintendent.

Authorization for the Treasurer to Assume and Discharge the Duties of the Superintendent in the absence of the Superintendent and Assistant Superintendent

On a motion by Trustee Lynk, seconded by Trustee Burrows, it was unanimously voted to authorize the Treasurer to assume and discharge the duties of the Superintendent in the absence of the Superintendent and Assistant Superintendent.

Annual Reappointment of a Trustee Representative on the District's Investment Committee

On a motion by Trustee Burrows, seconded by Trustee Lynk, it was voted to reappoint Tom Oliver to the District's Investment Committee as the Trustee Representative. Trustee Oliver abstained, all others in favor.

Adjournment

On a motion by Trustee Burrows, seconded by Trustee Lynk, it was unanimously voted to adjourn the Annual Meeting at 3:15 pm.

A handwritten signature in black ink, reading "Wayne A. Brockway". The signature is written in a cursive style with a large, sweeping initial "W".

Wayne A. Brockway, Clerk