

MINUTES OF THE BOARD OF TRUSTEES
ANNUAL MEETING
June 30, 2021

The Annual Meeting of the Board of Trustees, which was held in the Conference Room at the Office Complex, 92 Main Street, Kennebunk, was called to order by President Jim Burrows at 3:37 pm. Trustees Tom Oliver, Fred Lynk and Bob Emmons attended along with Superintendent Steve Cox, Assistant Superintendent Scott Minor, Treasurer Wayne Brockway, Accountant Cathy McLeod, Distribution Manager Keith Archibald, Plant Manager Bill Snyder, Chief Operator Greg Pargellis, Facilities Manager Rob Weymouth, GIS/Asset Management Coordinator Justin Richardson, District Engineer Jamie Paschal, Front Office Supervisor Kathleen Chapin and Administrative Assistant Cindy Rounds.

Acceptance of Frederick Lynk Certificate of Election from the Town of Ogunquit

On a motion by Trustee Oliver, seconded by Trustee Emmons, it was voted to accept the Certificate of Election for Frederick Lynk's reelection to the Board of Trustees as the Ogunquit representative. Mr. Lynk abstained, all others in favor.

Acceptance of James Burrows's Certificate of Election from the Town of Kennebunkport

On a motion by Mr. Lynk, seconded by Mr. Oliver, it was unanimously voted to accept the Certificate of Election for James Burrows's reelection to the Board of Trustees as the Kennebunkport representative. Mr. Burrows abstained, all others in favor.

Election of President of the Board of Trustees

On a motion by Trustee Oliver, seconded by Trustee Emmons, it was voted to elect Fred Lynk as President of the Board of Trustees for the upcoming year. Trustee Lynk abstained, all others in favor.

Election of Vice President of the Board of Trustees

On a motion by Trustee Burrows, seconded by Trustee Emmons, it was voted to elect Tom Oliver as Vice President of the Board of Trustees for the upcoming year. Trustee Oliver abstained, all others in favor.

Authorization for the Superintendent to Assume and Discharge the Duties of the Treasurer in the absence of the Treasurer

On a motion by Trustee Burrows, seconded by Trustee Oliver, it was unanimously voted to authorize the Superintendent to assume and discharge the duties of the Treasurer in the absence of the Treasurer.

Authorization for the Assistant Superintendent to Assume and Discharge the Duties of the Clerk in the absence of the Clerk

On a motion by Trustee Burrows, seconded by Trustee Emmons, it was unanimously voted to authorize the Assistant Superintendent to assume and discharge the duties of the Clerk in the absence of the Clerk.

Authorization for the Assistant Superintendent to Assume and Discharge the Duties of the Superintendent in the absence of the Superintendent

On a motion by Trustee Burrows, seconded by Trustee Emmons, it was unanimously voted to authorize the Assistant Superintendent to assume and discharge the duties of the Superintendent in the absence of the Superintendent.

Authorization for the Treasurer to Assume and Discharge the Duties of the Superintendent in the absence of the Superintendent and Assistant Superintendent


On a motion by Trustee Burrows, seconded by Trustee Emmons, it was unanimously voted to authorize the Treasurer to assume and discharge the duties of the Superintendent in the absence of the Superintendent and Assistant Superintendent.

Annual Reappointment of a Trustee Representative on the District's Investment Committee

On a motion by Trustee Burrows, seconded by Trustee Emmons, it was voted to reappoint Tom Oliver to the District's Investment Committee as the Trustee Representative. Trustee Oliver abstained, all others in favor.

Adjournment

On a motion by Trustee Burrows, seconded by Trustee Emmons, it was unanimously voted to adjourn the Annual Meeting at 3:41 pm.


Wayne A. Brockway, Clerk